

Application for Greenwood City/County Mechanical Permit

Property Owner/Customer _____

Job Location _____ Contractor s Phone # () _____

Contractor _____ State Lic# _____ City Lic# _____

Description of Work _____

N = New A = Addition C = Alteration R = Repair (circle one)

Mark with Y those fees that are to be charged:

_____ Install or modify a heating, ventilation, ductwork, air conditioning or refrigeration system.

Value \$ _____

_____ Repairs, alterations, and additions to existing system.

Value \$ _____

_____ Boilers at _____ BTU

Others:

THIS IS A MECHANICAL APPLICATION ONLY.

TO BECOME A PERMIT, THIS APPLICATION MUST BE SIGNED AND COMPLETED WITH THE CORRECT INFORMATION. THE PERMIT WILL BE ISSUED UPON RECEIVING PAYMENT.

IF FAXING THIS APPLICATION, PLEASE NOTE THE FOLLOWING:

- ◆ IT IS SUGGESTED THAT YOU CALL THE BUILDING DEPARTMENT TO VERIFY FEE AMOUNTS. A SCHEDULE OF FEES IS INCLUDED WITH THIS APPLICATION.
- ◆ PAYMENT FOR ALL PERMITS IS DUE WITHIN THREE (3) TO FIVE (5) DAYS OF THE FAXED APPLICATION.
- ◆ FAILURE TO SUBMIT A PAYMENT WILL LEAVE THIS DEPARTMENT WITH NO CHOICE BUT TO DISCONTINUE YOUR FAXING SERVICES.

I HAVE COMPLETED THIS APPLICATION WITH THE CORRECT INFORMATION AND I UNDERSTAND THE PROCEDURES OF THE FAXING SYSTEM.

Signature _____ /_____/_____ (Month/ Day/ Year)

Phone # _____ Fax # _____

GREENWOOD BUILDING DEPARTMENT PHONE 864-942-8424 FAX 864-942-8571